

# Cloud Services Checklist

## GET MORE OUT OF YOUR MICROSOFT CLOUD

IT experts estimate that 30 percent of cloud spending is wasted. Use this checklist and get the most from your Microsoft cloud services.

### Increase Productivity with Cloud Services

- Azure** – Microsoft’s cloud platform, pay based on your usage. Includes apps and business solutions like:
  - Adoxio Regulate 365 License and Permit** - Manage licensing and permitting
  - Power BI Tiles** – Embed data visualizations in Office documents
  - DocuSign for Dynamics 365** – Easily get documents signed
- Delve** – Rapidly search every PDF, email, document or file in the cloud
- SharePoint** – Customizable team site for employees to share and find content across devices
- OneDrive** – Share and store files in a secure environment for easier team collaboration

### Enhance Team Performance

- Power BI** – Robust analytics; review and share powerful business insights with anyone
- Sway** – Design dynamic presentations, newsletters and other communications

### Advanced, Cost-Effective Tools for Security, Compliance and Reporting

- Secure Score** – Your security posture in a nutshell with recommendations to improve
- Compliance Manager** – Dashboard overview of regulations your organization needs to meet
- Microsoft Assessments** – Evaluates your data protection features to ensure you meet regulatory requirements

## TIPS FOR SAVING MONEY USING CLOUD SERVICES

### 1. Only pay for what you use

- Some cloud services are based on per user cost. Use [Nortec's calculator](#) to estimate
- Other cloud services are based on usage. Use [Microsoft's calculator](#) to estimate
- Get flexible with Azure Reserved Instances' pay-as-you-go cloud model

### 2. Easily scale

- Add capacity or remove users as needed. This agility saves money over time

### 3. Partner with a Microsoft Cloud expert and managed IT services provider to:

- Insure the right licensing types and better pricing
- Accurately estimate use-based cost services, like Azure
- Manage your transition to the cloud
- Have ongoing actionable reports on your secure score and compliance

Nortec is one of Microsoft's Top 200 partners in the U.S. and serves clients in the Washington, D.C., Philadelphia and Pittsburgh metropolitan areas with expert cloud services. [Contact us](#) to get started in the cloud.